

	SUPPLIER COMMUNICATION	Doc. Info: Cod: A01-PG01-06-EN Date: 07/09/2020 Rev.: 04
	COMMUNICATION	

Dear Supplier,

General Guidelines

One of the objectives that Wind1000 sets as a daily challenge is to improve its ability to provide its customers with better service and attention.

As a formula to achieve this objective, our organization has implemented an Integrated Management System, in which control and monitoring of its suppliers is a determining aspect.

Therefore, the selection of suppliers is carried out according to criteria of Quality, Environment, Safety and Health and Solvency.

Approval Criteria

Our initial approval system is based on the division of suppliers into two large groups:

- A. Suppliers "A": Critical supplier. High-Risk Associated.
- B. Suppliers "B": Non-critical supplier. Low-Risks Associated.

- **SUPPLIERS "A" - CRITICAL:**

They are those that provide services or products that have a special impact on the quality, environment and safety and health of employees, contractors and customers.

The high-risk suppliers will be evaluated using a supplier approval questionnaire, which will be based on criteria of Quality (Q), Environment €, Safety and Health (H&S) and Solvency (S).

Methodology for calculating the RESULT (IR) of Approval Process:

IR= Sum results of the 4 questionnaires (H&S, Q, E, S)

Approval criteria:

- Approved suppliers: IR7 ≥ 75%
- Providers rejected: IR7 <75%
- ± Unapproved suppliers: In exceptional cases in which the supplier is rejected according to the approval criteria, but it is necessary to continue working with him for justifiable circumstances (example: sole supplier, due to customer requirements, ...).

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- **SUPPLIER “B” – NON CRITICAL:**

They are those that provide services or products that do not critically influence the quality, environment and safety and health of employees, contracts, and customers.

Low-risk providers will be evaluated based on the number of incidents detected.

Acceptance values::

Approved Suppliers: N° NC ≤ 10

Rejected Suppliers: N° NC > 10

± Not Approved Suppliers: In exceptional cases in which the supplier is rejected according to the approval criteria, but it is necessary to continue working with him for justifiable circumstances (example: sole supplier, due to customer requirements, ...).

The performance monitoring of suppliers will be carried out:

- Non-critical suppliers: Same acceptance criteria as for initial approval.
- Critical suppliers: Your performance evaluation will be directly related to one of these options, depending on the supplier's criticality:
 - Non-conformity cost index on billing, which cannot exceed 1.50%.
 - Performance evaluation questionnaires carried out by the Site Manager.

